

- PAGE 2 ►
- New Books
 - Lead Regulation and Clean Water Resources

- PAGE 3 ►
- Journal Articles
 - March Book Display
 - Fast Facts about Fastcase

Legally speaking

THE MONTHLY NEWSLETTER OF
THE STARK COUNTY LAW LIBRARY

Spring Cleaning? Combat Clutter with These Library Resources

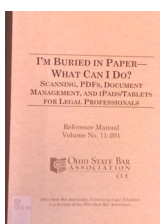
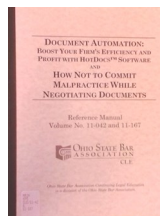
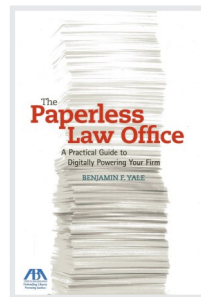
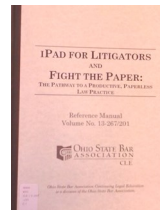
Guides to Going Paperless are Packed with Document Management and Organization Tips

Going totally paperless usually isn't a practical option for every firm or solo attorney, but even if you're not able to scrap *all* the paper in your office, chances are that you can purge some of it and commit to adopting one or two simple habits that will prevent unnecessary paper buildup in the future.

The law library has several books (including a number of OSBA CLE manuals) on going paperless that can yield some valuable inspiration:

- ***I'm Buried in Paper—What Can I Do? Scanning PDFs, Document Management, and iPads/Tablets for Legal Professionals*, KFO CLE/ 11-201** Great resource for learning how to digitize existing documents in PDF format and enable text recognition.

- ***Paperless Law Office: a Practical Guide to Digitally Powering Your Firm*, KF318 .Y35** A desk decluttering tip from chapter two: Use an electronic task list (like Outlook) to replace paper to-do lists.
- ***iPad for Litigators and Fight the Paper: the Pathway to a Productive, Paperless Law Office*, KFO CLE / 13-267/ 201** Introduction to iPad and electronic file organization. Includes overviews of useful IOS productivity apps.
- ***Document Automation: Boost Your Firm's Efficiency and Profit with HotDocs Software*, KFO CLE/ 11-42 & 11-167** Provides an overview of how to develop and use electronic boilerplate templates with screenshot examples.



Library How-To: *getting and using copier codes*

The law library has replaced the card access system on the scanner/copier near the circulation desk with a 5-digit user code system. Users will now be prompted to enter their unique 5-digit code whenever they need to make copies or scan documents on this machine.

HOW DO I GET A COPIER CODE? Library subscribers should visit the circulation desk or call the law library at 330-451-7380 to receive their 5-digit code.

CAN I PICK MY OWN CODE? Codes are generated based on library user ID numbers, but library subscribers can opt to choose their own 5-digit code, provided that their code of choice has not already been claimed by another subscriber.

HOW LONG WILL MY CODE WORK? Assigned user codes for the copier/scanner will work indefinitely, or until the code has been manually deactivated or changed at the request of the subscriber.

WHAT IF I FORGET MY CODE? User code records are kept at the circulation desk, and any staff member can look up or change an existing code for a subscriber.

New Books

Miscellaneous

Conflicts of Interest in the Practice of Law: Causes and Cures, KF308 .F53 2015

Ohio Medicaid Manual, KFO341.5 .P65 T36 2015

Tax Management Portfolios

Attribution Rules, KF6286 .T355 V.554/5

Partnerships: Allocation of Liabilities; Basis Rules, KF6286 .T355 V.714/4

Private Equity Funds, KF6286 .T355 V.735/3

OSBA CLE Books

2015 Antitrust Institute, KFO CLE/15-110

Advanced Residential Real Estate Transactions, KFO CLE/15-68

Corporate Counsel Institute, KFO CLE/15-67

Cybersecurity for Attorneys, KFO CLE/15-279

Debt Collection, KFO CLE/15-115

Demystifying Employer Retirement Plans: Pension Overview and Update for Non-Pension Attorneys, KFO CLE/15-117

Forensics Conference, KFO CLE/15-78

Medical Law, KFO CLE/15-151

Oil and Gas Update, KFO CLE/15-260

OSBA Banking Law Institute, KFO CLE/15-13

OVI Update, KFO CLE/15-91

Probate Litigation, KFO CLE/15-141

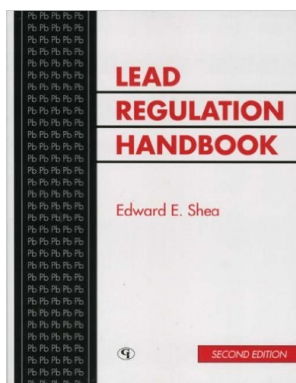
Supreme Court Year in Review, KFO CLE/15-93

Understanding QDROs and Divorce and Tax: A Practical Approach, KFO CLE/15-029/030

Lead Regulation Handbook Sheds Some Legal Light on a Murky Topic

With news of the water crises in Flint, Michigan and Sebring, Ohio, lots of attention has been focused in recent months on the problem of lead contamination, it's health effects, and the government's oversight and reporting responsibilities. Concerned clients may have questions, and the *Lead Regulation Handbook* is a good place to find answers.

The volume covers all the primary EPA and OSHA regulations relating to lead, including sections devoted to the Clean Water Act, Safe Drink-



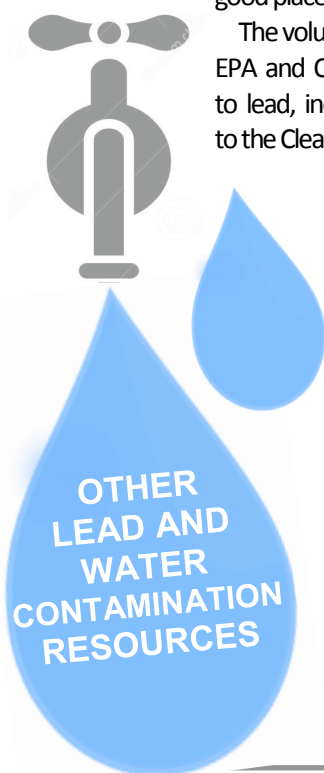
ing Water Act, and the Emergency Planning and Community Right-to-Know Act. Water quality standards, management guidelines, and planning regulations for state programs are included as well. Relevant case citations and litigation examples are referenced throughout.

In addition, overviews of authoritative health studies on the effects of lead exposure provide a consensus perspective on unsafe lead levels and specify the cognitive and developmental health risks to children, like attention deficit hyperactivity disorder.

THE CLEAN WATER ACT HANDBOOK, 3RD ED, EDITED BY MARK A RYAN,
KF3790 .C54 2011

DATABASE OF LOCAL CONSUMER CONFIDENCE REPORTS (CCRs) ON WATER QUALITY: <https://ofmpub.epa.gov/apex/safewater/f?p=136:102:::>

OHIO EPA CURRENT DRINKING WATER ADVISORY MAP: <http://web.epa.state.oh.us/ddagw/Advisories/advisories.html>. (According to the *Columbus Dispatch* <http://www.dispatch.com/content/stories/local/2016/02/14/10-of-14-ohio-water-systems-failed-to-alert-residents-to-lead.html>, Ohio EPA authorities failed to notify more than 60% of the water systems in the state with known lead contamination advisories in 2015.)



Periodical Articles of Interest

Auto Insurance and Personal Injury

"New Rules of the Road: How Auto Insurance Coverage Is Changing to Meet the Needs of the App-Wielding Rideshare Generation" *Cleveland Metropolitan Bar Journal* 19 (February 2016).

"Where the Rubber Meets the Road" 52 *Trial* 25 (February 2016).

"Bicycling in an Automobile's World" 52 *Trial* 28 (February 2016).

"Self-Driving Cars & the Bumpy Road Ahead" 52 *Trial* 31 (February 2016)

<https://www.justice.org/what-we-do/enhance-practice-law/publications/trial-magazine/self-driving-cars-and-bumpy-road-ahead>.

Domestic Relations

"Daniel v. Daniel: 'Simple Math' and the Military Pension" 27 *Domestic Relations Journal of Ohio* 1 (November/December 2015).

Employment Law

"What to Expect When an Employee Is Expecting" 23 *Family and Medical Leave Handbook* 1 (February 2016).

"Accommodating Disabled Applicants" 33 *Employment Alert* 1 (February 5, 2016).

"One-Third of Companies Have Disqualified Candidates Based on Social Media Activity, According to SHRM" 33 *Employment Alert* 12 (February 5, 2016).

"Six Issues to Watch in 2016" 33 *Employment Alert* 1 (January 22, 2016).

Healthcare Law

"IRS Explains When to Make Cafeteria Plan Election Changes in Light of *Obergefell*" 29 *The COBRA Guide* 4 (January 2016).

"Traumatic Brain Injury: What Attorneys Need to Know About Its Complexities and Challenges" *Cleveland Metropolitan Bar Journal* 34 (February 2016).

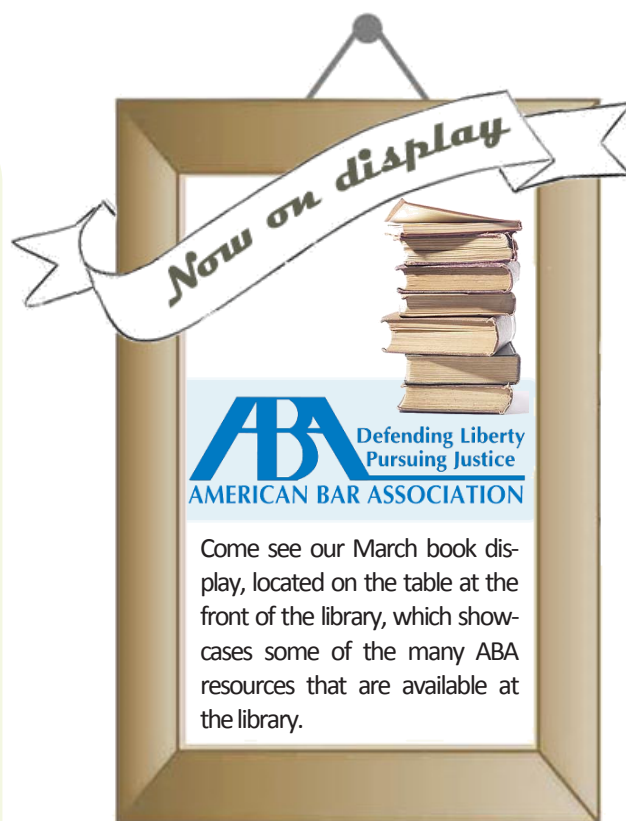
Law Practice

"Ethical Obligations When Working With the Abruptly Unavailable Attorney" *Cleveland Metropolitan Bar Journal* 30 (February 2016).

"Clicking for Complaints: Databases Create Access to Police Misconduct Cases and Offer a Handy Tool for Defense Lawyers" 102 *ABA Journal* 17 (February 2016) <http://www.abajournal.com/magazine/article/databases-create-access-to-police-misconduct-cases-and-offer-a-handy-tool-f>.

Workers' Compensation

"The Benefits and Perils of Family Doctor Records in Substantial Aggravation Cases" 30 *Workers' Compensation Journal of Ohio* 1 (November/December 2015).



FAST FACTS

about Fastcase at the Law Library

- Fastcase is available on all the computers in the public computer room.
- The law library's Fastcase subscription includes access to case law, statutes, regulations, constitutions, and all former Loislaw electronic treatises.
- The law library's Fastcase subscription *does not* include HeinOnline law reviews, CLE books, legal forms, or newspapers.
- Searches on Fastcase may contain up to 500 words.
- Visual timelines of case law search results quickly demonstrate which cases are cited most often.
- Users can send and save multiple documents at once as a zipped file or a condensed PDF. Users also have the option to send documents to a print queue and print all queued content at once at the library.
- Free webinars and video tutorials detailing all the search functions in Fastcase are available at <http://www.fastcase.com/support/>.